



**TOWN OF ROCKY HILL  
MEETING – ACTIONS TAKEN**

NAME OF PUBLIC BOARD OR COMMISSION	Finance Committee
DATE OF MEETING	March 11, 2015
PERSON PREPARING	Jo-Anne Booth, Recording Secretary

**MEMBERS PRESENT**

1. Cathy Vargas, Chairwoman	2. Guy Drapeau (Councilor)
3. Also present: John Mehr (Finance Director)	4. Guy Scaife (Town Manager)
5. Mona McKim (Treasurer)	6. Lisa Zerio (Director of Parks and Recreation & Custodial Staff)
7. Russ Ford (Director of IT and Facilities) (Left at 4:45 p.m.)(Reentered at 4:55 p.m.)	8. Glenn Pinckney and Ann Palmer (Kyocera)
9. Nadine Bell (Councilor)	10.

**MEMBERS ABSENT**

1. Bill MacDonald (Councilor)	2.
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1<sup>st</sup> ACTION      ☒ Passed      ☐ Failed      ☐ Tabled

Councilor Drapeau made a motion to approve the Minutes of the February 11, 2015 meeting of the Finance Committee. The motion was seconded by Chairwoman Vargas and adopted unanimously by those present.

2<sup>nd</sup> ACTION      ☒ Passed      ☐ Failed      ☐ Tabled

Councilor Drapeau made a motion to approve the Resolution dated March 16, 2015 – Photocopiers – Town Wide Management Program and forward this to the Town Council. The motion was seconded by Chairwoman Vargas and adopted unanimously by those present.

WHEREAS Kyocera of New England, 716 Brook Street, Rocky Hill, CT will be issuing a check for \$41,592.55 to pay off and return the current photocopier leases that the Town has with vendors for photocopiers currently located in various Town departments.

NOW THEREFORE BE IT RESOLVED that the Town Manager or Finance Director is authorized to enter into a 60 month master agreement with Kyocera of New England, 716 Brook Street, Rocky Hill, CT for the Town to lease twelve (12) photocopiers that will be located in various Town departments at a monthly lease cost of \$1,991.46. The Town would

pay a \$0.006 per black & white copy and \$0.05 cost per color copy cost as part of the Copier Management Program that includes all parts, labor, service, and supplies (except for paper and staples).

3<sup>rd</sup> ACTION ☒ Passed ☐ Failed ☐ Tabled

Councilor Drapeau made a motion to approve the Resolution dated March 16, 2015 – Operating Lease Renewal Addendum – Stevens School Modular Classrooms and forward this to the Town Council. The motion was seconded by Chairwoman Vargas and adopted unanimously by those present.

BE IT RESOLVED that the Town of Rocky Hill Town Council authorizes the Town Manager or Finance Director to accept a 36 month term lease renewal option for the three (3) modular classrooms at Stevens School with Modular Space Corporation (ModSpace), 179 Cross Street, Bristol, Connecticut with a monthly lease payment of \$1,890.00. This is a 36 month leasing arrangement with a cost to the Town for the removal of the modular classrooms at the end of the lease period. These modular classrooms lease payments will be funded by charging the Capital Improvement Budget – budget line 01-950-000-5797 for Portable Classrooms – Stevens School in the coming years' budgets.

*Report and Recommendation*

The Town installed three modular classrooms back in the summer of 2011 at Stevens School as part of the closing of Moser School. The Town's monthly lease payments have been \$1,800. The Superintendent of Schools and the Board of Education Chairman agree with the three year addendum.

4<sup>th</sup> ACTION ☒ Passed ☐ Failed ☐ Tabled

Councilor Drapeau made a motion to adjourn the meeting at 6:05 p.m. The motion was seconded by Chairwoman Vargas and adopted unanimously by those present.

**DRAFT MEETING MINUTES TO BE AVAILABLE WITHIN SEVEN CALENDAR DAYS FOR  
REGULAR MEETINGS AND WITHIN SEVEN WORKDAYS FOR SPECIAL MEETINGS.**